



King County

Office of Information Resource Management

Executive Branch IT Reorganization Project Plan

Work Program Funded by for IT Appropriations Reorganization 2007, 2009
and Five Small Projects

Date: August 2009
Version: 1.3

**Revision History**

| Version # | Document phase | Revision Date | Revised by | Approved by |
|------------------|---|----------------------|-------------------|--------------------|
| 1 | Detailed – Work program for 2007 Funding | June 2008 | Sharon Glein | |
| 1.1 | Detailed – Work program for 2007 Funding and Four Additional Projects | August 2008 | Sharon Glein | |
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| 1.3 | Detailed – Work program for IT Reorganization and Five Small Projects | August 2009 | Sharon Glein | |
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1. Scope and Schedule

1.1 Project Description

What Will the Project Accomplish and Produce

1.1.1 Background

In May 2002, the county received the report Navigating the Future: King County Strategic Technology Plan 2002 under a contract with the consulting firm of Moss Adams, LLP. This report formed the basis for the county's Strategic Technology Plan 2003-2005 (Revised) which was adopted unanimously by the county council in 2003 (Motion #11660). One of the strategies recommended in the Moss Adams report was titled "Reorganize technology functions around the County" and proposed a strengthening of coordination between the various IT groups in county agencies through modified reporting relationships and assigned responsibilities. This strategy did not call for a full-scale centralization of all IT services and support staff.

In the 2004, 2005 and 2006 adopted budget ordinances, the county council provided direction through provisos to explore options for reorganizing IT functions countywide.

In 2004, the county contracted with Pacific Technologies, Inc. (PTI) to develop a new IT organization model, a quantifiable business case supporting that model, and a plan for implementing it countywide. The consultant delivered the report, IT Organization Recommendation Final Report, in December, 2004. The delivery of that report represented the major deliverable of the analysis project, and that project is now closed and is not part of the program to perform the reorganization.

The Executive's recommendation – transmitted to council as the Executive Recommendation on IT Reorganization, March 2006 – calls for a "phase I" to implement a consolidated Information Technology organization consisting of Executive branch departments only. The plan to reorganize contains four components. First, is Enterprise Architecture and Transition where service delivery plans and SLAs are developed and put into place. (Since the writing of the Executive Recommendation, the Enterprise Architecture and Transition initiative was split into two initiatives: Enterprise Architecture, Organization Transition.) Second, is a Server Consolidation where plans will be developed to consolidate the number of servers operated. Third, is Workstation Standardization where plans will likewise be developed to implement a standardized architecture. Fourth, is the Service Center, the process of which will include developing a plan to establish Service Center for enterprise and department needs.

Since Council passed by motion in 2006 the Executive's recommendation, the following has been done:

- Organization Transition
 - IT Service Delivery Managers (Service Delivery Managers) hired or appointed as interim for each Executive branch department



- Organization development consultant hired
 - Organizational assessment of Executive branch IT completed
 - Recommended structure proposed, approved by the CIO, and agreed to by Executive branch Department Directors
 - Organization transition plans completed
 - One KCIT organization structure
- Service Delivery Improvements (aka Enterprise Architecture)
 - Initial service delivery plans created by IT Service Delivery Managers for their department
 - Initial performance measures identified
 - Contracts analyzed for savings opportunities through multi-year and volume discounts
- Workstation Standardization
 - Thin client infrastructure piloted (under a separate capital program) and production service available
 - Power management software deployed to more than 7,000 desktops in the Executive branch
- Server Consolidation
 - Server Assessment completed to identify candidates for virtualization
 - SharePoint services contract established and service ready for early adopters
- Service Center
 - Help Desk Enterprise Portal implemented for web and telephone service
- Benefits Realization Plan developed

1.1.2 Objectives

When this project is completed, it will provide:

- Clear line of authority for the management of IT functions within the Executive branch
- Strengthen accountability for results
- Standardize IT services and processes through server consolidation, workstation standardization, and service center
- Improve IT service delivery and customer service
- More efficient operations
- Lower the cost of current operations

1.1.3 Major Project Deliverables

- Organization Transition
 - Proposed Organizational Restructure Plan for Executive Branch IT
 - Transition Implementation Plan
 - Phase 1 Progress Report to Executive and Separately Elected
 - Phase 1 Organization Transition Completion
- Service Delivery Improvement (aka Enterprise Architecture)



- Comprehensive Business Plan for Executive Branch IT Consolidated Organization
 - Updated Service Delivery Plans
 - Performance Reporting
 - Benefits Realization Report
 - Contracts converted to Multi-Year
 - Change Management Process
 - Create and oversee implementation of IT Project Manager certification
 - Create project manager training program for internal KC processes
 - Update project management toolkit
 - Create shared workspace and library for IT project managers in SharePoint
- Service Center
 - Develop Executive Branch Service Center Model and Implement
 - Implement service center system
- Server Consolidation
 - Comprehensive Plan for Consolidating Servers in the Exec Br with a Recommendation and Implementation Plan
 - Develop server management guidelines and procedures and begin training
 - Conduct up to 3 training sessions for implementing the guidelines
 - Baseline SharePoint Infrastructure
 - File Server Phase-out Plan
- Workstation Standardization
 - Build Enterprise Computing Environment for up to 1,500 Thin Clients
 - Develop a server phase out plan that aligns to the Enterprise computing environment as thin clients are added
 - Develop management guidelines for both thin client and non thin client computing desktops and begin training
 - Conduct up to 5 training sessions for implementing the guidelines for support staff

1.1.4 Approach and Techniques

This project will utilize a mix of consultants, county staff and temporary staff to develop the deliverables. The project will be managed by a county project manager. The project team will work through the Steering Committee and the IT SDMs on organization transition and the technology initiatives as they touch the departments.

1.1.5 Impacted Business Areas

OIRM and Executive branch departments will be affected by IT Reorganization in many ways:

□ Organization structure changes

All IT staff will report to an IT manager or supervisor and up to the CIO. In the departments, all staff in an IT classification will report up to an IT Service Delivery Manager who reports up to the CIO



The IT organization in the central group and the departments will align to the approved structure

❑ **Technology changes**

Thin client and alternative work station technology will replace PCs as PCs come up for replacement

Server consolidation should be transparent to the business but will change the server support model – virtualization, SharePoint, server consolidation, ERMS

Implementing service center improvements to provide one KCIT Help Desk will change how end users request and receive support with options for self-service

1.1.6 Project Success

At the highest level of defining success, the IT re-organization effort will be considered successful once its five initiatives have completed with their expected deliverables within the Executive departments. This includes:

- Organization transition is completed
- Enterprise architecture processes are in place
- Executive branch servers are consolidated where appropriate
- Workstations are standardized
- Service center is built-out and operational for Executive branch departments and the enterprise

1.2 Program Scope

What Will Be Included in the Project

1.2.1 Within the Scope

The IT Reorganization program is comprised of five initiatives with the following activities:

Organization Transition

- Proposed Organization Restructure Plan for Executive Branch IT
- Transition Implementation Plan
- Phase 1 Progress Report to Executive and Separately Electeds
- Phase 1 Transition

Service Delivery Improvements (aka Enterprise Architecture)

- Service delivery plans
 - Initial plan created for each department in 2007
 - Update template and departments plans in 2009
 - Provide training on template and guidelines
- IT project management
 - Develop and provide training on toolkit and certification
 - Develop project/portfolio management SharePoint site, tools, templates, training



- Update existing tools/templates
- Performance measurement
 - Initial performance measures have been identified
 - Refine performance measurements and combine
 - Establish tools for automated performance reporting
- Service level agreements
 - Refined and implemented for Enterprise and Decentralized Services
 - Operating level agreements between technology groups to be defined and implemented
- Change management
 - Processes will be defined and implemented
 - Implement one standard countywide change management process for all production changes to IT systems and infrastructure
- Multi-year contraction (IT and telecommunications)
 - Evaluate for master contract, multi-year pricing and volume discount opportunities
 - Renegotiate, rebid as appropriate
- Plans and reports
 - Create comprehensive business plan for IT
 - Developed and update benefits realization report

Server Consolidation

- Server assessment
 - Identify candidates for virtualization, consolidation and shared storage
 - Evaluate consolidation opportunities for print services
 - Evaluate consolidation opportunities for backup and recovery services
- Business case
 - Develop business case for server consolidation
 - DNS standard
- Implementation
 - Implement Enterprise SharePoint portal to consolidate file servers and provide collaboration tool
 - Implement virtualization service to consolidate servers
- Data center consolidation
 - Move department servers to the data center when space available

Workstation Standardization

- Alternative Workstation
 - Deploy hosted services and alternative workstation
 - Rolled out began in Q2 2008 and will continue over the next 3-4 year equipment replacement cycle
- Standardize PC management
 - Standardized hardware configuration for PC purchases
 - Standardized configurations and images for desktop builds
 - Identify and implement opportunities for standardization of PC management
- Power management
 - Deploy Verdiem to desktops



Service Center

- Service Center model
 - Develop help desk model for tier 1, 2 and 3 support
- Short term improvements for standard software and processes
 - Created Help Desk enterprise portal
- Longer term improvements
 - Implement One KCIT Help Desk with a standard staffing model, customer service expectations, tools and processes

1.2.2 Beyond the Scope

The following will **not** be done by the project:

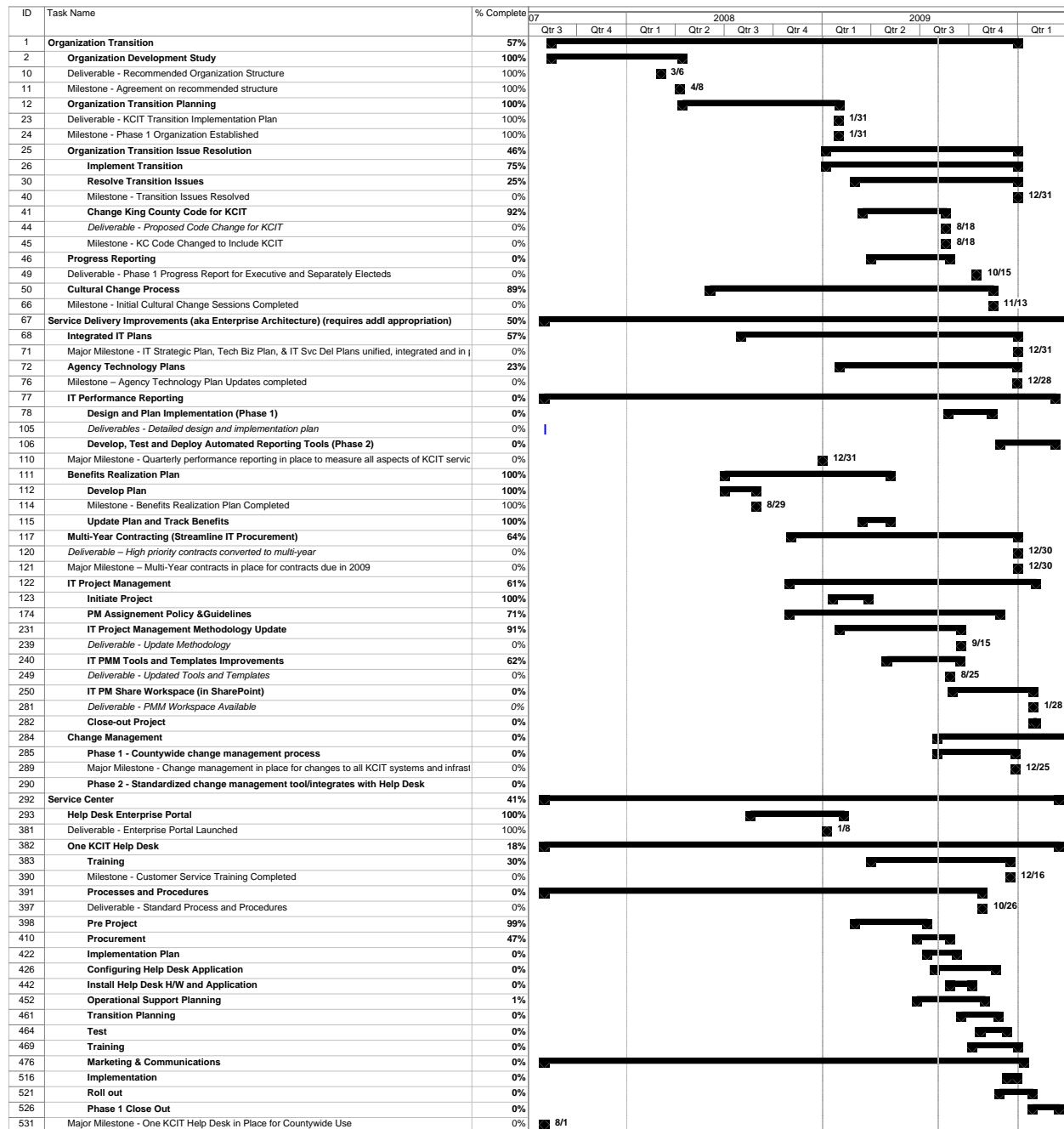
Anything that does not have to do with reorganization of IT personnel and the streamlining and standardizing IT processes and equipment

1.3 Schedule and Tasks

What is the Project Schedule and Its Impacts



1.3.1 Schedule and Time Line





| ID | Task Name | % Complete | 2009 | | | | | 2010 | | | | |
|-----|--|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--|
| | | | Qtr 4 | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | |
| 532 | Server Consolidation (requires addl appropriation) | 45% | | | | | | | | | | |
| 533 | Server Assessment and Consolidation Recommendation | 100% | | | | | | | | | | |
| 539 | SharePoint Deployment | 44% | | | | | | | | | | |
| 540 | Phase I: Planning | 100% | | | | | | | | | | |
| 561 | Deliverable - SharePoint Service Vendor Contract Signed | 100% | | | | | | | | | | |
| 562 | Phase II: Vendor Install | 100% | | | | | | | | | | |
| 568 | Milestone - Hosted SharePoint Service Accepted | 100% | | | | | | | | | | |
| 569 | Phase 3: Configuration | 16% | | | | | | | | | | |
| 596 | Deliverable - SharePoint Service Launched | 0% | | | | | | | | | | |
| 597 | Server Consolidation Plan | 0% | | | | | | | | | | |
| 600 | Milestone - Comprehensive Plan for Consolidating Servers in the Executive Branch with a Record | 0% | | | | | | | | | | |
| 601 | Deliverable - Server phase out plan (tied to server consolidation plan) | 0% | | | | | | | | | | |
| 602 | Milestone - Server phase out plan completed that aligns to the Enterprise computing environment | 0% | | | | | | | | | | |
| 603 | Server Guidelines, Procedures and Training | 0% | | | | | | | | | | |
| 606 | Milestone - Server management guidelines and procedures | 0% | | | | | | | | | | |
| 607 | Milestone - Training sessions for implementing the guidelines | 0% | | | | | | | | | | |
| 608 | Workstation Standardization | 100% | | | | | | | | | | |
| 609 | Thin Client Hosted Service | 100% | | | | | | | | | | |
| 643 | Milestone - Enterprise Computing Environment ready for up to 250 Thin Clients | 100% | | | | | | | | | | |
| 644 | Milestone - Management guidelines completed for both thin client and non thin client computing i | 100% | | | | | | | | | | |
| 645 | Milestone: Training sessions completed for implementing the guidelines for support staff | 100% | | | | | | | | | | |

Note: Several summary tasks are identified that require additional appropriation before detail plans can be developed and resources identified.

1.3.2 Schedule Dependencies

Organization Transition

- All departments need to complete the transition framework and identify system wide issues before begin transition planning - Done

Performance Reporting

- Automated reporting integrates with single KCIT Help Desk system and Orion monitoring system and possibly uses SharePoint business intelligence as reporting tool

1.3.3 Constraints

- **Budget** Significant elements of the work plan cannot be provided without additional budget
- **Time Availability** Schedule is constrained by the amount of time management and staff have available for this work effort

1.3.4 Assumptions

Service Center Model

- Existing system can be configured to meet needs - if not procurement process will be required
- System can monitor and provide measurements for performance metrics (under Service Center)



- ❑ Pilot is not required – may need to do this if process and system changes are significant and departments all needs to make the change at the same time
- ❑ IT staff, IT Service Delivery Managers and CIO Managers are available to work on the service center model and proposed process changes
- ❑ Physical help desk consolidation will be by building

Organization Transition

- ❑ No significant issues identified that will prevent implementing organization transition – this will become know during issues identification work as part of the transition framework
- ❑ IT Service Delivery Managers, CIO Managers, department manager and HR Service Delivery Managers have available time to participate in transition planning and implementation



2. Project Cost Management Plan

What will the Project Cost and How will its Costs be Managed

2.1 Summary

2.2 Project Budget and Spending Plan

2.2.1 Summary Project Budget and Spending Plan

| Summary - Form 1 | | | | | | | | |
|---|----------------------------|-----------------------------------|-----------------------------|---------------|----------------------|-----------|-----------------------|------------|
| Project Name | | IT Reorganization & Small Project | | | Solution Alternative | | 1 - Recommended | |
| Submittal Date | | Aug-09 | | | Version | | 1 - Budget Submission | |
| Input data in white cells only | | | | | | | | |
| Year | | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
| Project Costs - Additional Request | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency % (See Tab A) | | 0% | 0% | 0% | 10% | 0% | 0% | 0% |
| Contingency \$ | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Project Costs - Prior Appropriations | | 115,552 | 700,647 | 1,412,991 | 314,325 | 0 | 0 | 0 |
| Total Project Costs | | 115,552 | 700,647 | 1,412,991 | 314,325 | 0 | 0 | 0 |
| Operating Costs (Note 1) | | 0 | 0 | 0 | 11,700 | 19,250 | 19,250 | 19,250 |
| Total Cost Outflows | | 115,552 | 700,647 | 1,412,991 | 326,025 | 19,250 | 19,250 | 19,250 |
| Benefits | | 0 | 201,750 | 2,865,537 | 3,623,830 | 3,500,898 | 3,586,785 | 3,935,333 |
| Net Annual Cash Flow | | (115,552) | (498,897) | 1,452,546 | 3,297,805 | 3,481,648 | 3,567,535 | 3,916,083 |
| Cumulative Cash Flow | | (115,552) | (614,449) | 838,097 | 4,135,902 | 7,617,550 | 11,185,085 | 15,101,168 |
| Net Present Value | | (115,552) | (543,748) | 641,962 | 3,157,841 | 5,640,208 | 8,017,408 | 10,456,147 |
| Identify Revenue Sources | | | | | | | | |
| Project | 2007 Appropriation | 907,860 | | | | | | |
| Project | 2004 Appr - IT Unification | 12,014 | | | | | | |
| Project | Five Small Projects | | 461,353 | 222,288 | | | | |
| Project | 2009 Appropriation | | | 940,000 | | | | |
| Total Project Revenue | | 919,874 | 461,353 | 1,162,288 | 0 | 0 | 0 | 0 |
| O&M | | | | | | | | 0 |
| Note 1: Placeholder value until actual costs are known | | | | | | | | |
| Cost of Capital | | Breakeven Period Non-Discounted | Breakeven Period Discounted | NPV \$ (7 yr) | IRR % | | | |
| 7.00% | | 3 | 3 | 10,456,147 | 229.96% | | | |
| <p>* - "Non-Discounted" represents breakeven period for cumulative cash flow (no consideration of time value of money)</p> <p>* - "Discounted" considers effect of time value of money through incremental Net Present Value.</p> <p>* - IRR% will display as #num if an error has occurred. Contact OIRM for help.</p> | | | | | | | | |

**2.2.2 IT Reorganization Capital Program Detail Project Budget 2007 - 2010 (June 30, 2009)**

| IT Reorganization Spending Plan Summary | 2007 | | | | | | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|-----------------|-----------------|------------------------|
| | Jan-07 | Feb-07 | Mar-07 | Apr-07 | May-07 | Jun-07 | Jul-07 | Aug-07 | Sep-07 | Oct-07 | Nov-07 | Dec-07 | Total Expenses 2007 |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 26,625.00 | \$ 24,469.85 | \$ 83,774.85 |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 17,208.00 | \$ 17,208.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,328.41 | \$ 10,240.89 | \$ 14,569.30 |
| Forecast Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 30,953.41 | \$ 51,918.74 | \$ 115,552.15 |
| Spend Down Actual + Forecast | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 63,633.41 | \$ 115,552.15 | |
| Contingency | | \$ - | | | | | | | | | | | |
| IT Reorg Appropriation Less Contingency | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 887,194.00 | \$ 856,240.59 | \$ 804,321.85 | |
| PRB Approved Spend Down | | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 532,320.00 | \$ 501,366.59 | \$ 449,447.85 | |
| Spending Plan Summary | 2008 | | | | | | | | | | | | |
| | Jan-08 | Feb-08 | Mar-08 | Apr-08 | May-08 | Jun-08 | Jul-08 | Aug-08 | Sep-08 | Oct-08 | Nov-08 | Dec-08 | Total Expenses 2008 |
| IT Reorganization | | | | | | | | | | | | | |
| Organization Transition | \$ 18,540.00 | \$ 15,770.00 | \$ 34,487.50 | \$ 36,627.82 | \$ 2,445.74 | \$ 47,720.92 | \$ 42,330.29 | \$ 21,627.16 | \$ 36,653.41 | \$ 21,503.41 | \$ 34,603.41 | \$ 22,223.41 | \$ 334,533.07 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,191.51 | \$ 3,191.51 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,728.01 | \$ 5,282.91 | \$ 5,498.39 | \$ 5,702.82 | \$ 4,960.74 | \$ 12,619.49 | \$ 39,792.36 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,728.01 | \$ 5,282.91 | \$ 5,498.39 | \$ 5,702.82 | \$ 4,960.74 | \$ 5,707.49 | \$ 32,880.36 |
| Workstation Standardization | \$ - | \$ - | \$ 7,350.00 | \$ 24,282.05 | \$ 10,385.09 | \$ 18,960.86 | \$ - | \$ 19,433.18 | \$ 8,324.00 | \$ 3,358.62 | \$ - | \$ 185.40 | \$ 92,279.20 |
| Program Management | \$ 19,472.26 | \$ 13,458.56 | \$ 17,296.95 | \$ 15,826.54 | \$ 18,033.68 | \$ 19,320.34 | \$ 21,658.68 | \$ 21,856.04 | \$ (43,980.29) | \$ 53,945.44 | \$ 19,430.55 | \$ 21,651.61 | \$ 197,970.36 |
| Forecast Total | \$ 38,012.26 | \$ 29,228.56 | \$ 59,134.45 | \$ 76,736.41 | \$ 30,864.51 | \$ 86,002.12 | \$ 75,444.99 | \$ 73,482.20 | \$ 11,993.90 | \$ 90,213.11 | \$ 63,955.44 | \$ 65,578.91 | \$ 700,646.86 |
| Spend Down Actual + Forecast | \$ 153,564.41 | \$ 182,792.97 | \$ 241,927.42 | \$ 318,663.83 | \$ 349,528.34 | \$ 435,530.46 | \$ 510,975.45 | \$ 584,457.65 | \$ 596,451.55 | \$ 686,664.66 | \$ 750,620.10 | \$ 816,199.01 | |
| Contingency | | | | | | | | | | | | | |
| IT Reorg Appropriation Less Contingency | \$ 766,309.59 | \$ 737,081.03 | \$ 677,946.58 | \$ 601,210.17 | \$ 570,345.66 | \$ 484,343.54 | \$ 408,898.55 | \$ 335,416.35 | \$ 323,422.45 | \$ 233,209.34 | \$ 1,109,253.90 | \$ 1,043,674.99 | |
| PRB Approved Spend Down | \$ 411,435.59 | \$ 382,207.03 | \$ 323,072.58 | \$ 246,336.17 | \$ 215,471.66 | \$ 484,343.54 | \$ 408,898.55 | \$ 335,416.35 | \$ 323,422.45 | \$ 233,209.34 | \$ 169,253.90 | \$ 103,674.99 | |

Operating funds will cover \$10,617 per month July – December 2008 for staff labor - \$23,505 for Organization Transition and \$38,394 for Server Consolidation.



King County

Office of Information Resources Management

IT Reorganization

| Spending Plan Summary | 2009 | | | | | | | | | | | | Total Expenses 2009 |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------------------|
| | Jan-09 | Feb-09 | Mar-09 | Apr-09 | May-09 | Jun-09 | Jul-09 | Aug-09 | Sep-09 | Oct-09 | Nov-09 | Dec-09 | |
| IT Reorganization | | | | | | | | | | | | | |
| Organization Transition | \$ 53.41 | \$ 53.41 | \$ 40,334.41 | \$ 53.66 | \$ 16,530.66 | \$ 39,425.52 | \$ 39,233.66 | \$ 12,953.66 | \$ 37,613.66 | \$ 35,053.66 | \$ 53.66 | \$ 29,823.66 | \$ 251,183.03 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ 7,520.01 | \$ 9,407.68 | \$ 8,795.95 | \$ 9,895.84 | \$ 9,836.78 | \$ 10,256.62 | \$ 10,601.30 | \$ 7,950.98 | \$ - | \$ - | \$ 8,314.99 | \$ (73,331.51) | \$ 9,248.64 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ 6,419.24 | \$ 14,715.07 | \$ 11,685.70 | \$ 11,251.08 | \$ 10,773.28 | \$ 11,239.95 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 121,782.28 | \$ 246,778.00 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ (29,802.31) | \$ 10,297.34 | \$ 19,562.69 | \$ 11,251.08 | \$ 10,773.28 | \$ 11,239.95 | \$ 11,782.28 | \$ 11,782.28 | \$ (28,600.72) | \$ 11,782.28 | \$ 11,782.28 | \$ (33,935.30) | \$ 17,915.13 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ (28,926.06) | \$ 28,967.17 | \$ 21,003.49 | \$ 30,924.48 | \$ 29,598.34 | \$ 20,284.01 | \$ 34,288.49 | \$ 32,469.77 | \$ 32,615.68 | \$ 32,469.77 | \$ 32,469.77 | \$ 57,685.50 | \$ 324,050.41 |
| Forecast Total | \$ (44,735.71) | \$ 63,440.67 | \$ 101,382.24 | \$ 63,376.14 | \$ 77,512.34 | \$ 92,446.05 | \$ 107,688.01 | \$ 76,938.97 | \$ 53,610.90 | \$ 91,087.99 | \$ 64,402.98 | \$ 102,024.63 | \$ 849,175.21 |
| Spend Down Actual + Forecast | \$ 771,463.30 | \$ 834,903.97 | \$ 936,286.21 | \$ 999,662.35 | \$ 1,077,174.69 | \$ 1,169,620.74 | \$ 1,277,308.75 | \$ 1,354,247.72 | \$ 1,407,858.62 | \$ 1,498,946.61 | \$ 1,563,349.59 | \$ 1,665,374.22 | |
| Contingency | | | | | | | | | | | | | |
| IT Reorg Appropriation Less Contingency | \$ 1,088,410.70 | \$ 1,024,970.03 | \$ 923,587.79 | \$ 860,211.65 | \$ 782,699.31 | \$ 690,253.26 | \$ 582,565.25 | \$ 505,626.28 | \$ 452,015.38 | \$ 360,927.39 | \$ 296,524.41 | \$ 194,499.78 | |
| PRB Approved Spend Down | \$ 148,410.70 | \$ 84,970.03 | \$ 923,587.79 | \$ 860,211.65 | \$ 782,699.31 | \$ 690,253.26 | \$ 582,565.25 | \$ 505,626.28 | \$ 452,015.38 | \$ 360,927.39 | \$ 296,524.41 | \$ 194,499.78 | |
| Spending Plan Summary | 2010 | | | | | | | | | | | | Total Expenses 2007-2010 |
| | Jan-10 | Feb-10 | Mar-10 | Apr-10 | May-10 | Jun-10 | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | |
| IT Reorganization | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 669,490.95 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 12,440.15 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ 82,635.75 | \$ 17,735.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 435,484.86 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,795.49 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 109,487.20 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ 22,750.98 | \$ 22,750.98 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 582,092.03 |
| Forecast Total | \$ 105,386.73 | \$ 40,486.73 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,859,790.68 |
| Spend Down Actual + Forecast | \$ 1,770,760.95 | \$ 1,811,247.68 | \$ 1,823,383.43 | \$ 1,835,519.18 | \$ 1,847,654.93 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | |
| Contingency | | | | | | | | | | | | | |
| IT Reorg Appropriation Less Contingency | \$ 89,113.05 | \$ 48,626.32 | \$ 36,490.57 | \$ 24,354.82 | \$ 12,219.07 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | |
| PRB Approved Spend Down | \$ 89,113.05 | \$ 48,626.32 | \$ 36,490.57 | \$ 24,354.82 | \$ 12,219.07 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | |

**2.2.3 Four Small Projects Detail Project Budget 2008 - 2010 (June 30, 2009)**

| Spending Plan Summary | 2008 | | | | | | | | | | | | Total Expenses 2008 |
|---|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------------------|
| | Jan-08 | Feb-08 | Mar-08 | Apr-08 | May-08 | Jun-08 | Jul-08 | Aug-08 | Sep-08 | Oct-08 | Nov-08 | Dec-08 | |
| Small Projects | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,528.00 | \$ - | \$ - | \$ - | \$ 14,528.00 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Forecast Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,528.00 | \$ - | \$ - | \$ - | \$ 14,528.00 |
| Spend Down Actual + Forecast | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,528.00 | \$ 14,528.00 | \$ 14,528.00 | \$ 14,528.00 | |
| Contingency | | | | | | | | | | | | | |
| Small Projects Appropriation Less Contingency | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 512,907.00 | \$ 512,907.00 | \$ 512,907.00 | \$ 512,907.00 | |
| PRB Approved Spend Down | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 461,353.00 | \$ 446,825.00 | \$ 446,825.00 | \$ 446,825.00 | \$ 446,825.00 | |
| Spending Plan Summary | 2009 | | | | | | | | | | | | Total Expenses 2009 |
| | Jan-09 | Feb-09 | Mar-09 | Apr-09 | May-09 | Jun-09 | Jul-09 | Aug-09 | Sep-09 | Oct-09 | Nov-09 | Dec-09 | |
| Small Projects | | | | | | | | | | | | | |
| Performance Reporting | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 36,200.00 | \$ - | \$ 36,200.00 |
| Project Management | \$ 45,000.00 | \$ - | \$ - | \$ 1,529.38 | \$ - | \$ 27,945.00 | \$ 9,940.00 | \$ 11,420.00 | \$ 22,420.00 | \$ 17,013.62 | \$ 26,420.00 | \$ 147,940.15 | \$ 309,628.15 |
| Agency Technology Plans | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000.00 | \$ 10,000.00 | \$ 30,000.00 |
| Multi-Year Contracting | \$ 4,889.84 | \$ 12,924.25 | \$ 8,342.74 | \$ 8,019.33 | \$ 7,667.63 | \$ 8,014.70 | \$ 8,798.34 | \$ 8,798.34 | \$ 8,798.34 | \$ 8,798.34 | \$ 486.35 | \$ 429.45 | \$ 85,967.65 |
| Collaboration Tools | \$ - | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,383.00 | \$ - | \$ - | \$ - | \$ 85,383.00 |
| Forecast Total | \$ 49,889.84 | \$ 12,924.25 | \$ 53,342.74 | \$ 9,548.71 | \$ 7,667.63 | \$ 35,959.70 | \$ 18,738.34 | \$ 20,218.34 | \$ 71,601.34 | \$ 25,811.96 | \$ 83,106.35 | \$ 158,369.60 | \$ 547,178.80 |
| Spend Down Actual + Forecast | \$ 64,417.84 | \$ 77,342.09 | \$ 130,684.83 | \$ 140,233.54 | \$ 147,901.17 | \$ 183,860.87 | \$ 202,599.21 | \$ 222,817.55 | \$ 294,418.89 | \$ 320,230.85 | \$ 403,337.20 | \$ 561,706.80 | |
| Contingency | | | | | | | | | | | | | |
| Small Projects Appropriation Less Contingency | \$ 396,935.16 | \$ 384,010.91 | \$ 552,956.00 | \$ 543,407.29 | \$ 535,739.66 | \$ 499,779.96 | \$ 481,041.62 | \$ 460,823.28 | \$ 389,221.94 | \$ 363,409.98 | \$ 280,303.63 | \$ 121,934.03 | |
| PRB Approved Spend Down | \$ 396,935.16 | \$ 384,010.91 | \$ 396,750.17 | \$ 387,201.46 | \$ 379,533.83 | \$ 343,574.13 | \$ 324,835.79 | \$ 304,617.45 | \$ 233,016.11 | \$ 207,204.15 | \$ 124,097.80 | \$ (34,271.80) | |
| Spending Plan Summary | 2010 | | | | | | | | | | | | Total Expenses 2007-2010 |
| | Jan-10 | Feb-10 | Mar-10 | Apr-10 | May-10 | Jun-10 | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | |
| Small Projects | | | | | | | | | | | | | |
| Performance Reporting | \$ 18,000.00 | \$ - | \$ 102,006.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120,006.00 |
| Project Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 324,156.15 |
| Agency Technology Plans | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000.00 |
| Multi-Year Contracting | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 85,967.65 |
| Collaboration Tools | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 85,383.00 |
| Forecast Total | \$ 18,000.00 | \$ - | \$ 102,006.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120,006.00 |
| Spend Down Actual + Forecast | \$ 579,706.80 | \$ 579,706.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | |
| Contingency | | | | | | | | | | | | | |
| Small Projects Appropriation Less Contingency | \$ 103,934.03 | \$ 103,934.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | |
| PRB Approved Spend Down | \$ (52,271.80) | \$ (52,271.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | |



King County

Office of Information Resources Management

IT Reorganization

2.2.4 IT Reorganization Capital Program Detail Spending Plan (January 30, 2009)

| IT Reorganization Spending Plan Summary | 2007 | | | | | | | | | | | | Total Expenses 2007 |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------|
| | Jan-07 | Feb-07 | Mar-07 | Apr-07 | May-07 | Jun-07 | Jul-07 | Aug-07 | Sep-07 | Oct-07 | Nov-07 | Dec-07 | |
| Staff Labor | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,328.41 | \$ 10,216.89 | \$ 14,545.30 |
| Staff Labor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,328.41 | \$ 10,216.89 | \$ 14,545.30 |
| Consulting IT Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 21,375.00 | \$ 24,367.50 | \$ 78,422.50 |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 21,375.00 | \$ 24,367.50 | \$ 78,422.50 |
| Professional Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Internal Service | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 17,208.00 | \$ 17,208.00 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 17,208.00 | \$ 17,208.00 |
| Training | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,250.00 | \$ - | \$ 5,250.00 |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,250.00 | \$ - | \$ 5,250.00 |
| Travel | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 102.35 | \$ 102.35 |
| Enterprise Architecture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 24.00 | \$ 24.00 |
| Miscellaneous | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 126.35 | \$ 126.35 |
| Forecast Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 30,953.41 | \$ 51,918.74 | \$ 115,552.15 |
| Spend Down Actual + Forecast | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,680.00 | \$ 63,633.41 | \$ 115,552.15 | |
| Contingency - 5% | | \$ - | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 919,874.00 | \$ 887,194.00 | \$ 856,240.59 | \$ 804,321.85 | |
| PRB Approved Spend Down | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 565,000.00 | \$ 532,320.00 | \$ 501,366.59 | \$ 449,447.85 | |



King County

Office of Information Resources Management

IT Reorganization

| IT Reorganization Spending Plan Summary | 2008 | | | | | | | | | | | | Total Expenses 2008 |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|-----------------|-----------------|------------------------|
| | Jan-08 | Feb-08 | Mar-08 | Apr-08 | May-08 | Jun-08 | Jul-08 | Aug-08 | Sep-08 | Oct-08 | Nov-08 | Dec-08 | |
| Staff Labor | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ 27,500.00 | \$ - | \$ 27,500.00 | \$ - | \$ - | \$ 27,500.00 | \$ - | \$ 27,500.00 | \$ - | \$ 110,000.00 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,191.51 | \$ 3,191.51 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,728.01 | \$ 5,282.91 | \$ 5,498.39 | \$ 5,702.82 | \$ 4,960.74 | \$ 5,707.49 | \$ 32,880.36 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ 2,132.39 | \$ 10,385.09 | \$ 10,377.11 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,894.59 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,728.01 | \$ 5,282.91 | \$ 5,498.39 | \$ 5,702.82 | \$ 4,960.74 | \$ 5,707.49 | \$ 32,880.36 |
| Program Management | \$ 18,688.56 | \$ 13,458.56 | \$ 17,257.95 | \$ 15,826.54 | \$ 18,033.68 | \$ 19,048.93 | \$ 21,658.68 | \$ 19,987.29 | \$ (43,980.29) | \$ 53,945.44 | \$ 7,815.59 | \$ 21,576.61 | \$ 183,317.54 |
| Staff Labor | \$ 18,688.56 | \$ 13,458.56 | \$ 17,257.95 | \$ 45,458.93 | \$ 28,418.77 | \$ 56,926.04 | \$ 33,114.70 | \$ 30,553.11 | \$ (6,463.51) | \$ 65,351.08 | \$ 45,237.07 | \$ 36,183.10 | \$ 395,164.36 |
| Consulting IT Services | | | | | | | | | | | | | |
| Organization Transition | \$ 16,910.00 | \$ 15,770.00 | \$ 34,487.50 | \$ 8,970.00 | \$ - | \$ 20,000.00 | \$ 42,000.00 | \$ 21,450.00 | \$ 9,100.00 | \$ 21,450.00 | \$ 7,050.00 | \$ 22,170.00 | \$ 219,357.50 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ 16,910.00 | \$ 15,770.00 | \$ 34,487.50 | \$ 8,970.00 | \$ - | \$ 20,000.00 | \$ 42,000.00 | \$ 21,450.00 | \$ 9,100.00 | \$ 21,450.00 | \$ 7,050.00 | \$ 22,170.00 | \$ 219,357.50 |
| Professional Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,583.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,583.75 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,583.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,583.75 |
| Internal Service | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,912.00 | \$ 6,912.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,912.00 | \$ 6,912.00 |
| Hardware/Software | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ 19,279.66 | \$ - | \$ - | \$ 19,433.18 | \$ 8,324.00 | \$ 3,358.62 | \$ - | \$ 185.40 | \$ 50,580.86 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ 19,279.66 | \$ - | \$ - | \$ - | \$ 19,433.18 | \$ 8,324.00 | \$ 3,358.62 | \$ - | \$ 185.40 | \$ 50,580.86 |
| Training | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ 7,350.00 | \$ 2,870.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,220.00 |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ - | \$ - | \$ 7,350.00 | \$ 2,870.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,220.00 |
| Travel | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ 783.70 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 783.70 |
| Travel | \$ 783.70 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 783.70 |
| Miscellaneous | | | | | | | | | | | | | |
| Organization Transition | \$ 1,630.00 | \$ - | \$ - | \$ 157.82 | \$ 2,445.74 | \$ 220.92 | \$ 330.29 | \$ 177.16 | \$ 53.41 | \$ 53.41 | \$ 53.41 | \$ 53.41 | \$ 5,175.57 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ 39.00 | \$ - | \$ - | \$ 271.41 | \$ - | \$ 1,868.75 | \$ - | \$ - | \$ 11,614.96 | \$ 75.00 | \$ 13,869.12 |
| Miscellaneous | \$ 1,630.00 | \$ - | \$ 39.00 | \$ 157.82 | \$ 2,445.74 | \$ 492.33 | \$ 330.29 | \$ 2,045.91 | \$ 53.41 | \$ 53.41 | \$ 11,668.37 | \$ 128.41 | \$ 19,044.69 |
| Forecast Total | \$ 38,012.26 | \$ 29,228.56 | \$ 59,134.45 | \$ 76,736.41 | \$ 30,864.51 | \$ 86,002.12 | \$ 75,444.99 | \$ 73,482.20 | \$ 11,993.90 | \$ 90,213.11 | \$ 63,955.44 | \$ 65,578.91 | \$ 700,646.86 |
| Spend Down Actual + Forecast | \$ 153,564.41 | \$ 182,792.97 | \$ 241,927.42 | \$ 318,663.83 | \$ 349,528.34 | \$ 435,530.46 | \$ 510,975.45 | \$ 584,457.65 | \$ 596,451.55 | \$ 686,664.66 | \$ 750,620.10 | \$ 816,199.01 | |
| Contingency | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 766,309.59 | \$ 737,081.03 | \$ 677,946.58 | \$ 601,210.17 | \$ 570,345.66 | \$ 484,343.54 | \$ 408,898.55 | \$ 335,416.35 | \$ 323,422.45 | \$ 233,209.34 | \$ 1,109,253.90 | \$ 1,043,674.99 | |
| PRB Approved Spend Down | \$ 411,435.59 | \$ 382,207.03 | \$ 323,072.58 | \$ 246,336.17 | \$ 215,471.66 | \$ 484,343.54 | \$ 408,898.55 | \$ 335,416.35 | \$ 323,422.45 | \$ 233,209.34 | \$ 169,253.90 | \$ 103,674.99 | |



King County

Office of Information Resources Management

IT Reorganization

| IT Reorganization Spending Plan Summary | 2009 | | | | | | | | | | | | Total Expenses 2009 |
|--|------------------------|------------------------|----------------------|----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Jan-09 | Feb-09 | Mar-09 | Apr-09 | May-09 | Jun-09 | Jul-09 | Aug-09 | Sep-09 | Oct-09 | Nov-09 | Dec-09 | |
| Staff Labor | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ 29,770.00 | \$ - | \$ - | \$ 29,646.86 | \$ - | \$ - | \$ 29,770.00 | \$ - | \$ - | \$ 29,770.00 | \$ 118,956.86 |
| Service Delivery Improvements | \$ 7,520.01 | \$ 9,407.68 | \$ 8,795.95 | \$ 9,895.84 | \$ 9,836.78 | \$ 10,256.62 | \$ 10,601.30 | \$ 7,950.98 | \$ - | \$ - | \$ 8,314.99 | \$ (73,531.51) | \$ 9,248.84 |
| Server Consolidation | \$ (29,802.31) | \$ 10,297.34 | \$ 11,685.69 | \$ 11,251.08 | \$ 10,773.28 | \$ 11,239.95 | \$ 11,782.28 | \$ 11,782.28 | \$ (28,600.72) | \$ 11,782.28 | \$ 11,782.28 | \$ (33,935.30) | \$ 10,038.13 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ 5,512.42 | \$ 10,248.27 | \$ 11,685.70 | \$ 11,251.08 | \$ 10,773.28 | \$ 11,239.95 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 11,782.28 | \$ 131,404.38 |
| Program Management | \$ (28,926.06) | \$ 28,402.90 | \$ 21,003.49 | \$ 30,999.48 | \$ 29,598.34 | \$ 20,284.01 | \$ 32,469.77 | \$ 32,469.77 | \$ 32,469.77 | \$ 32,469.77 | \$ 32,469.77 | \$ 32,469.77 | \$ 296,180.78 |
| Staff Labor | \$ (45,695.94) | \$ 58,356.19 | \$ 82,940.83 | \$ 63,397.48 | \$ 60,981.68 | \$ 82,667.39 | \$ 66,635.63 | \$ 63,985.31 | \$ 45,421.33 | \$ 56,034.33 | \$ 64,349.32 | \$ (33,244.76) | \$ 565,828.79 |
| Consulting IT Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ 10,478.00 | \$ - | \$ 16,477.00 | \$ 9,725.00 | \$ 39,180.00 | \$ 12,900.00 | \$ 7,790.00 | \$ 35,000.00 | \$ - | \$ - | \$ 131,550.00 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ 10,478.00 | \$ - | \$ 16,477.00 | \$ 9,725.00 | \$ 39,180.00 | \$ 12,900.00 | \$ 7,790.00 | \$ 35,000.00 | \$ - | \$ - | \$ 131,550.00 |
| Professional Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,000.00 | \$ 22,000.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,000.00 | \$ 22,000.00 |
| Internal Service | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ 4,466.80 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,466.80 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Internal Service | \$ - | \$ 4,466.80 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,466.80 |
| Hardware/Software | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 75,000.00 | \$ 75,000.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 75,000.00 | \$ 75,000.00 |
| Training | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ 7,877.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,877.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 11,000.00 | \$ 11,000.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ - | \$ - | \$ 7,877.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 11,000.00 | \$ 18,877.00 |
| Travel | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | | | | | | | | | | | | | |
| Organization Transition | \$ 53.41 | \$ 53.41 | \$ 86.41 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 53.66 | \$ 676.17 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ 906.82 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,000.00 | \$ 2,906.82 |
| Program Management | \$ - | \$ 564.27 | \$ - | \$ (75.00) | \$ - | \$ - | \$ 1,818.72 | \$ - | \$ 345.91 | \$ - | \$ - | \$ 25,215.73 | \$ 27,869.63 |
| Miscellaneous | \$ 960.23 | \$ 617.68 | \$ 86.41 | \$ (21.34) | \$ 53.66 | \$ 53.66 | \$ 1,872.38 | \$ 53.66 | \$ 399.57 | \$ 53.66 | \$ 53.66 | \$ 27,269.39 | \$ 31,452.62 |
| Forecast Total | \$ (44,735.71) | \$ 63,440.67 | \$ 101,382.24 | \$ 63,376.14 | \$ 77,512.34 | \$ 92,446.05 | \$ 107,688.01 | \$ 76,938.97 | \$ 53,610.90 | \$ 91,087.99 | \$ 64,402.98 | \$ 102,024.63 | \$ 849,175.21 |
| Spend Down Actual + Forecast | \$ 771,463.30 | \$ 834,903.97 | \$ 936,286.21 | \$ 999,662.35 | \$ 1,077,174.69 | \$ 1,169,620.74 | \$ 1,277,308.75 | \$ 1,354,247.72 | \$ 1,407,858.62 | \$ 1,498,946.61 | \$ 1,563,349.59 | \$ 1,665,374.22 | |
| Contingency | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 1,088,410.70 | \$ 1,024,970.03 | \$ 923,587.79 | \$ 860,211.65 | \$ 782,699.31 | \$ 690,253.26 | \$ 582,565.25 | \$ 505,626.28 | \$ 452,015.38 | \$ 360,927.39 | \$ 296,524.41 | \$ 194,499.78 | |
| PRB Approved Spend Down | \$ 148,410.70 | \$ 84,970.03 | \$ 923,587.79 | \$ 860,211.65 | \$ 782,699.31 | \$ 690,253.26 | \$ 582,565.25 | \$ 505,626.28 | \$ 452,015.38 | \$ 360,927.39 | \$ 296,524.41 | \$ 194,499.78 | |

Project Plan



King County

Office of Information Resources Management

IT Reorganization

| IT Reorganization Spending Plan Summary | 2010 | | | | | | | | | | | | Total Expenses 2010 | Total Expenses 2007 2010 |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------------|--------------------------------|
| | Jan-10 | Feb-10 | Mar-10 | Apr-10 | May-10 | Jun-10 | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | | |
| Staff Labor | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 228,956.86 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 12,440.15 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 42,918.49 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,894.59 |
| Service Center | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 72,814.50 | \$ 237,099.24 |
| Program Management | \$ 22,750.98 | \$ 22,750.98 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,501.96 | \$ 539,545.68 |
| Staff Labor | \$ 34,886.73 | \$ 34,886.73 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 118,316.46 | \$ 1,083,854.91 |
| Consulting IT Services | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 429,330.00 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 429,330.00 |
| Professional Services | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,583.75 |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,000.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,583.75 |
| Internal Service | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 11,378.80 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Internal Service | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 11,378.80 |
| Hardware/Software | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 67,788.86 |
| Service Center | \$ 65,000.00 | \$ 5,600.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 70,600.00 | \$ 145,600.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ 65,000.00 | \$ 5,600.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 70,600.00 | \$ 213,388.86 |
| Training | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,250.00 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,877.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,220.00 |
| Service Center | \$ 5,500.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,500.00 | \$ 16,500.00 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ 5,500.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,500.00 | \$ 39,847.00 |
| Travel | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 783.70 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 783.70 |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 783.70 |
| Miscellaneous | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,954.09 |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,906.82 |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 41,762.75 |
| Miscellaneous | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,623.66 |
| Forecast Total | \$ 105,386.73 | \$ 40,486.73 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ 12,135.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 194,416.46 | \$ 1,859,790.68 |
| Spend Down Actual + Forecast | \$ 1,770,760.95 | \$ 1,811,247.68 | \$ 1,823,383.43 | \$ 1,835,519.18 | \$ 1,847,654.93 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | \$ 1,859,790.68 | | |
| Contingency | | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 89,113.05 | \$ 48,626.32 | \$ 36,490.57 | \$ 24,354.82 | \$ 12,219.07 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | | |
| PRB Approved Spend Down | \$ 89,113.05 | \$ 48,626.32 | \$ 36,490.57 | \$ 24,354.82 | \$ 12,219.07 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | \$ 83.32 | | |



King County

Office of Information Resources Management

IT Reorganization

Four Small Projects Detail Spending Plan (June 30, 2009)

| Small Projects Spending Plan Summary | 2008 | | | | | | | | | | | | Total Expenses 2008 |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------|
| | Jan-08 | Feb-08 | Mar-08 | Apr-08 | May-08 | Jun-08 | Jul-08 | Aug-08 | Sep-08 | Oct-08 | Nov-08 | Dec-08 | |
| Staff Labor | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Staff Labor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14,528.00 | \$ - | \$ - | \$ - | 14,528.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14,528.00 | \$ - | \$ - | \$ - | 14,528.00 |
| Internal Service | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Desk | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Forecast Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14,528.00 | \$ - | \$ - | \$ - | 14,528.00 |
| Spend Down Actual + Forecast | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14,528.00 | 14,528.00 | 14,528.00 | 14,528.00 | |
| Contingency | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 527,435.00 | \$ 512,907.00 | \$ 512,907.00 | \$ 512,907.00 | \$ 512,907.00 | |
| PRB Approved Spend Down | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 461,353.00 | \$ 446,825.00 | \$ 446,825.00 | \$ 446,825.00 | \$ 446,825.00 | |



King County

Office of Information Resources Management

IT Reorganization

| Small Projects Spending Plan Summary | 2009 | | | | | | | | | | | | Total Expenses 2009 |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|------------------------|
| | Jan-09 | Feb-09 | Mar-09 | Apr-09 | May-09 | Jun-09 | Jul-09 | Aug-09 | Sep-09 | Oct-09 | Nov-09 | Dec-09 | |
| Staff Labor | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ 4,889.84 | \$ 12,869.65 | \$ 8,342.74 | \$ 8,019.33 | \$ 7,667.63 | \$ 8,014.70 | \$ 8,798.34 | \$ 8,798.34 | \$ 8,798.34 | \$ 8,798.34 | \$ 28,686.35 | \$ 82,129.85 | \$ 195,813.45 |
| Server Consolidation | \$ 45,000.00 | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,383.00 | \$ - | \$ - | \$ 33,935.30 | \$ 164,318.30 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Staff Labor | \$ 49,889.84 | \$ 12,869.65 | \$ 53,342.74 | \$ 8,019.33 | \$ 7,667.63 | \$ 8,014.70 | \$ 8,798.34 | \$ 8,798.34 | \$ 49,181.34 | \$ 8,798.34 | \$ 28,686.35 | \$ 116,065.15 | \$ 360,131.75 |
| Consulting IT Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,000.00 | \$ - | \$ - | \$ - | \$ - | \$ 28,000.00 | \$ 10,000.00 | \$ 63,000.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 15,000.00 | \$ 15,000.00 | \$ 30,000.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,000.00 | \$ - | \$ - | \$ - | \$ - | \$ 43,000.00 | \$ 25,000.00 | \$ 93,000.00 |
| Professional Services | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,940.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 9,820.00 | \$ 25,440.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,940.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 1,420.00 | \$ 9,820.00 | \$ 25,440.00 |
| Internal Service | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ 15,000.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,945.00 | \$ - | \$ 10,000.00 | \$ 10,000.00 | \$ - | \$ 10,000.00 | \$ 7,055.00 | \$ 40,000.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,945.00 | \$ - | \$ 10,000.00 | \$ 10,000.00 | \$ 15,000.00 | \$ 10,000.00 | \$ 7,055.00 | \$ 55,000.00 |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ 1,529.38 | \$ - | \$ - | \$ - | \$ - | \$ 10,000.00 | \$ 593.62 | \$ - | \$ - | \$ 12,123.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ - | \$ - | \$ - | \$ 1,529.38 | \$ - | \$ - | \$ - | \$ - | \$ 10,000.00 | \$ 593.62 | \$ - | \$ - | \$ 12,123.00 |
| Travel | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ 1,000.00 |
| Server Consolidation | \$ - | \$ 54.60 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 429.45 | \$ 484.05 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | \$ - | \$ 54.60 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ 429.45 | \$ 1,484.05 |
| Forecast Total | \$ 49,889.84 | \$ 12,924.25 | \$ 53,342.74 | \$ 9,548.71 | \$ 7,667.63 | \$ 35,959.70 | \$ 18,738.34 | \$ 20,218.34 | \$ 71,601.34 | \$ 25,811.96 | \$ 83,106.35 | \$ 158,369.60 | \$ 547,178.80 |
| Spend Down Actual + Forecast | \$ 64,417.84 | \$ 77,342.09 | \$ 130,684.83 | \$ 140,233.54 | \$ 147,901.17 | \$ 183,860.87 | \$ 202,599.21 | \$ 222,817.55 | \$ 294,418.89 | \$ 320,230.85 | \$ 403,337.20 | \$ 561,706.80 | |
| Contingency | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 396,935.16 | \$ 384,010.91 | \$ 552,956.00 | \$ 543,407.29 | \$ 535,739.66 | \$ 499,779.96 | \$ 481,041.62 | \$ 460,823.28 | \$ 389,221.94 | \$ 363,409.98 | \$ 280,303.63 | \$ 121,934.03 | |
| PRB Approved Spend Down | \$ 396,935.16 | \$ 384,010.91 | \$ 396,750.17 | \$ 387,201.46 | \$ 379,533.83 | \$ 343,574.13 | \$ 324,835.79 | \$ 304,617.45 | \$ 233,016.11 | \$ 207,204.15 | \$ 124,097.80 | \$ (34,271.80) | |



King County

Office of Information Resources Management

IT Reorganization

| Small Projects Spending Plan Summary | 2010 | | | | | | | | | | | | Total Expenses 2010 | Total Expenses 2007-2010 |
|--|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------------|-----------------------------|
| | Jan-10 | Feb-10 | Mar-10 | Apr-10 | May-10 | Jun-10 | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | | |
| Staff Labor | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ 16,200.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 16,200.00 | \$ 212,013.45 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 164,318.30 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Staff Labor | \$ - | \$ - | \$ 16,200.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 16,200.00 | \$ 376,331.75 |
| Consulting IT Services | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 63,000.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consulting IT Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 93,000.00 |
| Professional Services | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,000.00 | \$ 59,528.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,440.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services | \$ - | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,000.00 | \$ 84,968.00 |
| Internal Service | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ 40,300.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,300.00 | \$ 55,300.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,000.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ - | \$ - | \$ 40,300.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,300.00 | \$ 95,300.00 |
| Hardware/Software | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ 8,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,000.00 | \$ 8,000.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Hardware/Software | \$ 8,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,000.00 | \$ 8,000.00 |
| Training | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,000.00 | \$ 10,000.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 12,123.00 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Training | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,000.00 | \$ 22,123.00 |
| Travel | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | | | | | | | | | | | | | | |
| Organization Transition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Delivery Improvements | \$ - | \$ - | \$ 506.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 506.00 | \$ 1,506.00 |
| Server Consolidation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 484.05 |
| Workstation Standardization | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Service Center | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Program Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | \$ - | \$ - | \$ 506.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 506.00 | \$ 1,990.05 |
| Forecast Total | \$ 18,000.00 | \$ - | \$ 102,006.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120,006.00 | \$ 681,712.80 |
| Spend Down Actual + Forecast | \$ 579,706.80 | \$ 579,706.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | \$ 681,712.80 | | |
| Contingency | | | | | | | | | | | | | | |
| Appropriation Less Contingency Spend Down | \$ 103,934.03 | \$ 103,934.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | \$ 1,928.03 | |
| PRB Approved Spend Down | \$ (52,271.80) | \$ (52,271.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | \$ (154,277.80) | |

Project Plan



2.3 Cost Control Process

2.3.1 Timesheet Control

Timesheets are not necessary for dedicated project staff – staff salaries will be automatically charged to the project or charged as loaned in labor with an interfund transfer.

2.3.2 Approving and Tracking Project Expenditures

- ❑ Program Manager will approve all charges.
- ❑ Director of Enterprise services will approve all charges above \$2,499.
- ❑ CFO will approve all charges above \$34,999.
- ❑ All equipment/software purchases and vendor contracts will be reviewed and approved by OIRM Contracts staff prior to Director level signatures
- ❑ Project expenditure will be tracked by PRF number in the project budget spreadsheets and balanced to IBIS project and cost center reports monthly.

2.3.3 Procuring Equipment/Software and Consulting Services

- ❑ Project procurement will follow County procurement procedures.
- ❑ All equipment/software purchases and vendor contracts will be reviewed and approved by OIRM Contracts staff prior to Director level signatures.

2.3.4 Spending the Contingency

Approval to spend the contingency must come from the program sponsor.

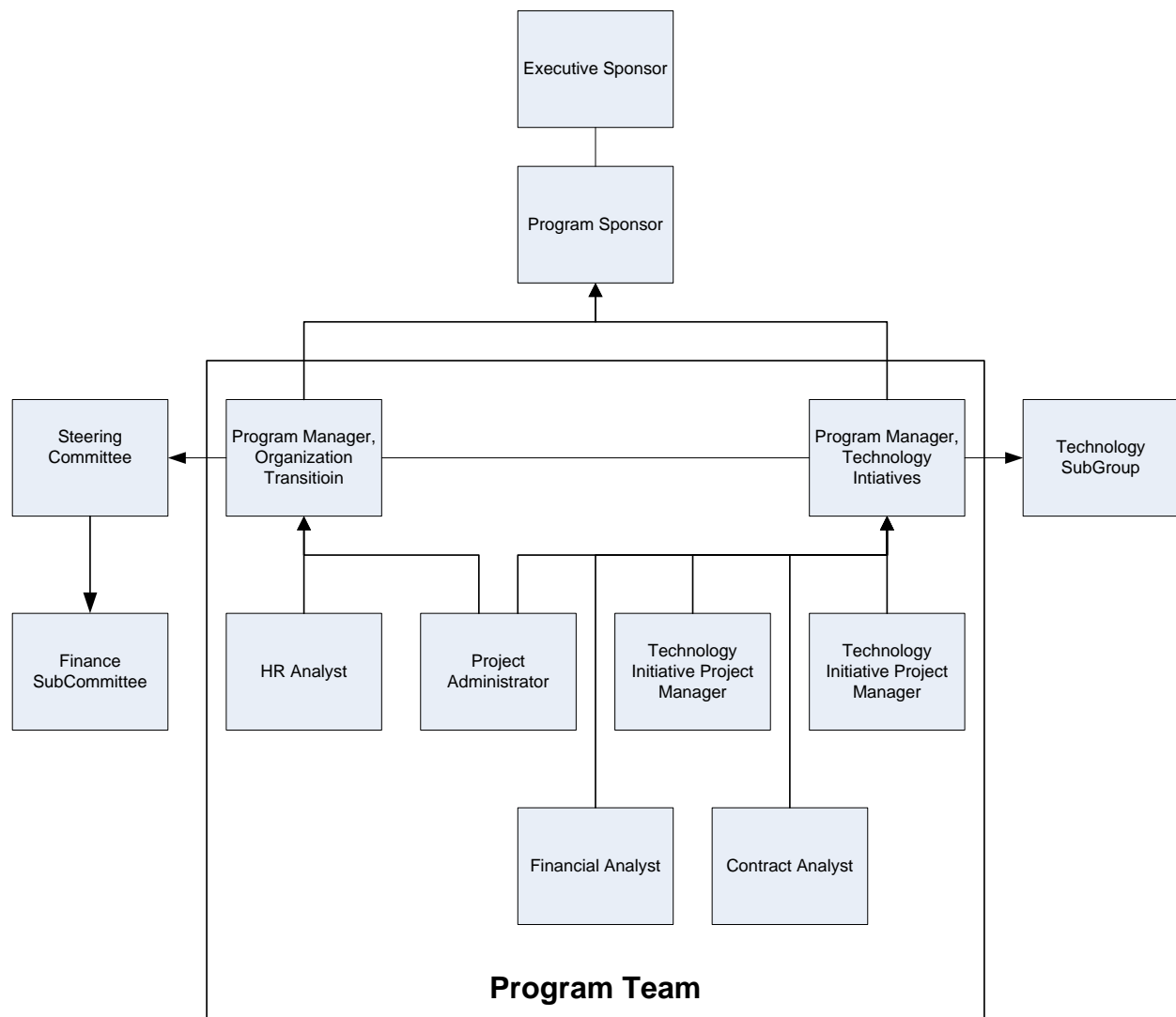


3 Project Organization and Staffing Plan

3.1 Project Organization

Who Will Work On the Project

3.1.1 Team Structure





3.2 Governance Structure

3.2.1 Executive Sponsor Roles and Responsibilities

The IT Reorganization Executive Sponsor Committee is comprised of:

- ❑ Cheryl Whitney, Assistant County Executive, is the executive sponsor for the IT Reorganization program
- ❑ Jim Buck, County Administrative Officer
- ❑ David Martinez, Chief Information Officer is the IT Reorganization program sponsor

Their role is to:

- ❑ Sponsor IT Reorganization within the Executive Branch
- ❑ Provide guidance, direction, and oversight
- ❑ Address escalated issues
- ❑ Meet quarterly or as needed

Others who may attend Executive Sponsor meetings include:

- ❑ Executive Branch IT HR Service Delivery Manager
- ❑ IT Reorganization Program Manager
- ❑ Executive Branch IT Enterprise Services Director

3.2.2 Steering Committee Charter

The IT Reorganization Steering Committee is chaired by Patti Cole-Tindall and is comprised of the following members:

- ❑ Executive Department HR Service Delivery Managers
- ❑ Executive Department Director Designees (Deputy Directors)
- ❑ CIO Designees:
 - Central Service Senior Management Team
 - Department Decentralized Service Management Team

Their role is to:

- ❑ Provide leadership for the IT Reorganization organization and technology initiatives within the Executive Branch
- ❑ Work collaboratively with IT Reorganization program team to implement organization and technology changes



- ❑ Remove roadblock within Executive Branch
- ❑ Review and provide feedback on deliverables, plans and resources
- ❑ Provide advice and direction on issues
- ❑ Communicate with staff on program status, direction, upcoming changes, deliverables
- ❑ Meet bi-weekly or as needed

Decision making process:

- ❑ Steering Committee will make recommendations to the CIO for decision

Escalation process:

- ❑ Issues and roadblocks that cannot be resolved by the Steering Committee will be escalated to the CIO for assistance and direction

The Steering Committee has one subgroup focused on working issues specific to the technology initiatives of the IT Reorganization Program. The Technology subgroup meets weekly and as needed, is chaired by the IT Reorganization Program Manager, and is comprised of the following members:

- ❑ CIO Designees:
 - Central Service Senior Management Team
 - Department Decentralized Service Management Team
- ❑ Steering Committee Chair

3.3 Staffing

3.3.1 Project Team Roles and Responsibilities

| Program Team Members | Roles and Responsibilities |
|---|---|
| Leslie Arai Program Assistant | <ul style="list-style-type: none">• Coordinate and complete administrative details for the program• Oversee small projects |
| Dennis Barnes Financial Analyst | <ul style="list-style-type: none">• Develop financial models for solution analysis• Develop cost-benefit analysis for proposed new services and technologies• Develop rate model for new services |
| Patti Cole-Tindall | <ul style="list-style-type: none">• Manage planning and implementation of organization |



| Program Team Members | Roles and Responsibilities |
|--|--|
| Program Manager, Organization Transition Initiative | transition initiative <ul style="list-style-type: none">• Work with departments, labor relations, labor, and management to resolve transition issues |
| Sharon Glein Program Manager, Technology Initiatives | <ul style="list-style-type: none">• Manage program's overall scope, schedule and budget• Oversee planning, development and deployment for technology initiatives |
| Brion Newell Project Manager, Technology Initiatives | <ul style="list-style-type: none">• Manage technology initiative projects<ul style="list-style-type: none">▪ Current focus is SharePoint Services project• Analyze processes, recommend and oversee implementation of solutions |
| David Parker Contract Analyst | <ul style="list-style-type: none">• Analyze existing IT contracts for savings opportunities• Renegotiate IT contracts to for multi-year and volume discounts |
| Pamela Ruhl Project Manager, Technology Initiatives | <ul style="list-style-type: none">• Manage technology initiative projects<ul style="list-style-type: none">▪ Current focus is Help Desk project• Analyze processes, recommend and oversee implementation of solutions |
| Janice Evans HR/Labor Analyst | <ul style="list-style-type: none">• Assist program manager and department transition teams with organization transition• Work HR and labor issues to resolution |

3.3.2 Stakeholders

Stakeholders with a significant interest in this project include:

- ☐ King County Executive
- ☐ King County CIO
- ☐ Executive branch department directors
- ☐ IT SDMs for the Executive branch departments
- ☐ HR SDMs for the Executive branch departments
- ☐ OIRM senior managers, managers, supervisors, and staff
- ☐ IT managers, supervisors and staff in Executive branch departments

3.4 Team Operations

What Does the Team Need to Operate

**3.4.1 Team Location**

The project team is located in the OIRM offices.

Consultants will meet with the County project team as needed at the OIRM offices.

3.4.2 Team Equipment and Software Needs

The project team will use existing office equipment and will not need any special equipment or software.

3.4.3 Additional Equipment or Facility Needs at Implementation

Any equipment required for project implementations will be identified and purchased as required for projects. None is identified at this time.

3.4.4 Team Training Plans

The following training may be needed for team members:

| Project | Type of Training | Team Member | When |
|-----------------------|--|---------------------------------------|-----------------|
| Service Center | ITIL or Microsoft Operations Framework | Pamela Ruhl | Summer 2008 ✓ |
| SharePoint Services | SharePoint | Brion Newell, Technology team members | February 2009 ✓ |
| IT Project Management | SharePoint Work Space | Jackie Duty | Q2 2009 |
| Service Center | Service center system | Pamela Ruhl | Q3 - Q4 2009 |

Note: ✓ means completed

Additional training will be determined by each project.



3.5 Team Processes

What Processes Will the Team Use

3.5.1 Decision-Making and Escalation Process

- ❑ The Program Manager for Organization Transition is responsible for decisions related to that initiative. If a decision cannot be made, the item for decision will be escalated to the program sponsor for direction.
- ❑ The Program Manager for the Technology initiatives is responsible for decision related to those initiatives. If a decision cannot be made, the item for decision will be escalated to the program sponsor for direction.
- ❑ Joint decisions will be made by the programs managers for things that overlap their respective areas of responsibility. If agreement is not reached, the item for decision will be escalated to the program sponsor for direction.

3.5.2 Conflict Resolution Approach

Project team members will talk with one another about concerns when a conflict arises. If team members cannot resolve their conflict to their mutual satisfaction, they will elevate the concern to their respective managers for direction and mediation. If conflict continues, the program management team and their managers will decide if personnel changes on the team are necessary.



4 Risk Management Plan

4.1 Risks and Mitigations

What are the Project Risks and How will they be Managed

| Risk Description | Mitigation Strategy or Resolution | Mitigated ? | Severity | Impact | Odds of Occurring |
|--|--|--------------------|-----------------|---------------|--------------------------|
| Workforce acceptance of change is the main challenge and obstacle to making changes resulting in increased turnover, difficulties in recruiting qualified staff, lower productivity and ineffective operations | <p>Establish a collaborative environment that empowers and provides value for employees is expected to result in lower turnover and increased productivity over the long term:</p> <p>The Executive's Joint Labor Management Information Technology Committee, comprised of labor representatives and represented IT staff in the Executive branch, is a venue to collaboratively address reorganization concerns and issues as they arise with HR and IT management.</p> <p>The IT Service Delivery Manager provides consistency and direction for all department IT staff.</p> <p>Changing the culture to bond personnel together through the rapid response process and cultural change processes provided by the organizational development consultant.</p> <p>Increased communication about the reorganization, resulting changes and opportunities using different methods and frequent messages to engage IT personnel.</p> | Yes | High | High | High |



| Risk Description | Mitigation Strategy or Resolution | Mitigated ? | Severity | Impact | Odds of Occurring |
|--|---|--------------------|-----------------|---------------|--------------------------|
| Managing change across the Executive branch departments that maintains an enterprise-wide view, where all parties work together to make improvements that benefit the enterprise, rather than considering changes only from a single agency view | IT SDMs and CIO Managers working collaboratively under the direction of the CIO. Focusing communication with department directors on the business value of IT reorganization, including cost savings and improved service – periodic Executive Cabinet briefings, the Savings Realization Report together with the IT Service Delivery Plans are examples of this type of communication. | Yes | High | High | High |

4.1.1 Critical Success Factors

What Must be in Place for the Project to Succeed

These things must be in place for the project succeed:

- ☐ Committed executive and program sponsorship
- ☐ Supportive department directors who are willing to change the management of IT services
- ☐ Strong program management
- ☐ Committed CIO managers and IT Service Delivery Managers
- ☐ Department HR Service Delivery Managers and department director designees available to work on organization transition activities and resolve issues
- ☐ Funding available when needed for staff, consultants, equipment



4.2 Risk Control Process

How will Project Risks be Controlled

4.2.1 Risk Monitoring and Controlling

Risks will be identified, logged, evaluated and possible mitigations identified by program staff. Depending upon the severity, potential impact and odds of the risk occurring, a mitigation will be established as follows:

| Odds of Occurring | Potential Severity | | |
|-------------------|--------------------|----------|-----|
| | High | Medium | Low |
| High | Mitigate | Mitigate | |
| Medium | Mitigate | Mitigate | |
| Low | | | |

Risks that have previously been mitigated will be re-assessed every weekly to determine if their mitigations have minimized or eliminated the potential impact of these risks on the project.

The following roles and responsibilities have been assigned to program team members:

- ❑ Program managers to identify, log, evaluate risk, propose and mitigate risks, and update program sponsor on risk status
- ❑ Team members to identify, evaluate and propose risk mitigations
- ❑ Program sponsor to review risks and provide direction on risk mitigation



5 Communications & Project Reporting Plan

5.1 **Communications**

How will the Project Communicate

5.1.1 **Project Team Communications**

Team meeting will be held as needed:

- ❑ Program managers will meet 2 -3 times per week
- ❑ Program managers will meet with communications specialist weekly
- ❑ Technology initiative project managers will meet with program manager weekly

Technology initiative project team members will provide status reports to the program manager weekly

Project documents will be stored on-line at in the IT Reorganization folder and hard copy documents will be located in the OIRM Project Management Office.

Document sharing for transition planning will be available on the IT Reorganization SharePoint site.

5.1.2 **Sponsor – Steering Committee Communications**

Status meetings with the program sponsor will be held bi-weekly.

Status meetings with the steering committee will be held bi-weekly or as needed during transition planning and implementation

The technology subgroup will meet weekly to discuss status, upcoming work and resolve issues.

5.1.3 **External Project Communications**

A communications plan is under development for how best to communicate with Executive branch IT personnel and department management.

- ❑ Two all IT staff meetings have been held, one in November 2007 and the other in April 2008 – these will continue at appropriate junctures in the program.
- ❑ Currently periodic emails are sent to IT personnel and the IT Reorganization web page is updated regularly.
- ❑ A variety of communication methods are being used including podcasts on a variety of topics, regular blog entries, and bi-weekly email newsletter



5.2 Project Reporting

What Reports will the Project Produce

5.2.1 Status Reports

A program milestone report is provided to the Project Management Office monthly.

A monthly monitoring report is provided to the Project Review Board.

A weekly status report is provided to the Project Management Office for the technology initiatives underway and other program level activities.



6 Issue and Action Item Management Plan

6.1 Issue and Action Item Control Process

How will Issues and Action Items be Managed

Issues and action items are logged, assigned, tracked for completion, and status is recorded. The log is regularly reviewed and status is updated.

Issues are assigned a high, medium, or low priority as appropriate, with high are essential and potential road blocks if not resolved soon, medium are important and must be resolved, low are not important to resolve in the short-term, but need to be addressed at some point in the future.

Issues are assigned a date for resolution and who on the program team is responsible for resolving – this may include actual resolution or coordination of someone else to resolve.

The log is maintained in the IT Reorganization folder and is accessible for update by the program team.

7 Project Quality Management Plan

7.1 Quality Control Process

What is the Process for Controlling Quality on this Project

The quality assurance process for deliverables will include the following:

- ❑ Consultant documents: review for conformance to requirements and acceptance criteria
- ❑ Program documents: peer review for clarity and completeness
- ❑ New services/products: design reviews and formal readiness review with approval by program team and operational management

The program managers are responsible for ensuring that the quality assurance process is included project activities and a decision point occurs after each quality reviews before proceeding.



8 Project Change Management Plan

8.1 Change Control Process

How will Changes to the Project be Controlled

Any proposed change the to the program's overall scope, schedule and/or budget will be controlled with the following process:

- ❑ Program managers to evaluate change and impact on program, evaluate alternatives and make a recommendation.
- ❑ If change is necessary, the program managers will recommend the change to the program sponsor and discuss alternatives.
- ❑ If the program sponsor determines that a change is necessary, the it will be discussed with the Executive Steering Committee for concurrence and reported to the PRB in the monthly monitoring report.

9 Vendor Management Plan

Depending upon the type of project, vendor participation may be managed differently to ensure performance and to share project risks. The following are techniques that are currently being used or may be used in future vendor engagements:

- ❑ A payment holdback to provide incentive for the vendor to complete all deliverables.
- ❑ Terms and conditions that are sufficiently strong to mitigate risks of the project, including acceptance criteria, insurance, piloting technologies with payment tied to pilot acceptance.
- ❑ Fixed price, deliverable based contracts with payment approval after deliverable completed and accepted based on acceptance criteria



10 Benefits Realization Plan

See **Updated IT Reorganization Benefits Realization Plan**, June 2009, version 2.0 for details.